



# CODE OF CONDUCT

During these uncertain times, the Irwindale Public Library puts forth this COVID-19 Code of Conduct to provide further protective measures for both patrons and staff.

Library staff is empowered to stop any activity, which they consider harmful to the safety, well-being and security of patrons and staff or library operations.

A person who is not following the COVID-19 Code of Conduct will be asked to comply or leave the Library. Failure to comply may result in suspension of use of the Library facilities, resources and services, in accordance with the procedure outlined in the Library Code of Conduct

We ask for your patience as we move towards reopening our facilities with caution and safety for patrons and staff as our first priority. By entering the facility, you voluntarily assume all risks related to COVID-19 exposure.

## REDUCED BUILDING CAPACITY

The Library will accommodate only a limited number of people inside the facility during this time. You are expected to maintain a distance of six feet between yourself and other patrons who are not part of your household, and limit your visit to less than one hour.

## DO YOU HAVE A FEVER? STAY HOME

Stay home if you have a fever of 100.4 degrees or higher, have any COVID-19 symptoms, or have been exposed to the virus.

Patrons exhibiting COVID-19 related symptoms, identified by the Centers for Disease Control and Prevention, such as a combination of respiratory symptoms, fever, and shortness of breath, will be asked to leave the premises.

## FACE COVERING ZONE

To protect our patrons and staff, and in accordance with federal and state guidance and the Los Angeles County Public Health Order, all persons are required to wear a face covering over the nose and mouth, while inside the library, as described and required in the California Department of Public Health Face Covering Guidance. This order does not apply to those 2 years and younger.

If you cannot wear a face covering due to a medical or mental health condition, or a disability, we have made the following accommodations available:

- Library TO-GO available for items placed on hold.
- Online or virtual services.

## NO SEATING

There will be no seating during this time other than for limited computer use.

## PHYSICAL DISTANCING

Stay at least six feet (about two arms' lengths) from other people. The use of a face covering is not a substitute for physical distancing. Please continue to observe rules regarding appropriate distancing both inside and outside the library.

## PUBLIC COMPUTERS

Computer use will be limited to forty-five minutes, and stations are set up to facilitate physical distancing. Library staff is limited in the one-on-one support they can provide due to physical distancing requirements.

Time limits and availability may be modified based on current guidelines.

## NO UNACCOMPANIED MINORS

Children under the age of 11 must be accompanied by a responsible adult at all times.

## RESPECT EACH OTHER

Respect Library staff who are enforcing the provisions of the COVID-19 Code of Conduct.

*The COVID-19 Code of Conduct may be modified at any time due to changing rules, regulations or circumstances.*